

Project management for public-sector programmes

Course outline · issued 14 September 2026

Technology areas	Project Management
Level	Intermediate
Short course	5 days
One-month track	4 weeks · 16 training days · 96 contact hours
Two-month track	8 weeks · 32 training days · 192 contact hours
Delivery	In person, Virtual, Hybrid
Class size	10 to 25 participants
Certification	Certificate of completion; aligned to PMBOK Guide
Entry requirements	Some experience leading or contributing to a project.

Who it is for

Project leads and officers responsible for technology and reform programmes.

REVENUE USE CASE

Planning the rollout of a new e-filing module across regional offices.

By the end, participants can

- Define scope, schedule and budget with realistic baselines
- Manage risks, stakeholders and procurement dependencies
- Report status in a form executives act on

Short course modules (5 days)

1. Initiation and business case
2. Planning: scope, schedule, cost
3. Risk and stakeholder management
4. Execution, monitoring and change control
5. Closing and lessons learned

One-month track — weeks 1 to 4

4 weeks · 16 training days · 96 contact hours

Week 1 — Initiation and the business case

- Problem definition before solution design
- Options appraisal and benefits
- Costing, funding and the procurement calendar
- Charter, sponsor and mandate

Practical: Write a business case for a real initiative in your directorate.

Week 2 — Scope and schedule

- Requirements and the work breakdown structure
- Estimating in a public-sector context
- Dependencies, critical path and float
- Baselining and what a baseline is for

Practical: Produce a baselined schedule with a defensible critical path.

Week 3 — Cost, procurement and risk

- Budgeting, contingency and cash flow
- Procurement rules and vendor dependencies
- Risk identification, analysis and response
- Issue management and escalation

Practical: Build the budget and risk register for your project.

Week 4 — Stakeholders and governance reporting

- Stakeholder analysis and engagement planning
- Reporting that executives act on
- Steering committees that decide
- Change control and scope creep

Practical: Produce and present a governance reporting pack.

Checkpoint: the one-month track is assessed [here](#).

Two-month track — continues through weeks 5 to 8

8 weeks · 32 training days · 192 contact hours

Week 5 — Execution and control

- Earned value in plain terms
- Managing vendors and contract performance
- Quality management and acceptance criteria
- Recovering a project that has slipped

Practical: Run a control cycle on a simulated slipping project.

Week 6 — Programmes, portfolios and change

- Managing interdependent projects
- Benefits realisation after go-live
- Organisational change and adoption
- Training, communications and transition

Practical: Build the adoption and benefits plan for your project.

Week 7 — Agile in a public-sector setting

- Where iterative delivery fits and where it does not
- Hybrid governance for agile vendors
- Contracting for iterative delivery
- Reporting progress without a fixed scope

Practical: Redesign one workstream for iterative delivery and defend it.

Week 8 — Capstone and closure

- Consolidating the project pack
- Closure, handover and lessons learned
- Presenting to a simulated steering committee
- Personal development and certification routes

Practical: Present the capstone project pack to a steering committee panel.

Capstone assessment and post-course evaluation.

Capstone

A full project pack for a real agency initiative: business case, baselined schedule and budget, risk register, stakeholder plan and a governance reporting pack.

About this outline

Indicative extended tracks. The one-month track runs weeks 1 to 4; the two-month track continues through week 8 with deeper labs, certification preparation and a capstone. Weeks, contact hours and cohort sizes are finalised with each client.

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